



RESEARCH VOLUNTEER JOB DESCRIPTION

BACKGROUND

Cardboard Citizens makes theatre that effects change – personal, social and political – in the lives of homeless and marginalised people and in society’s perceptions of them.

We:

- Tell untold stories, in theatres and beyond, opening the company's unique insight into experiences of homelessness to general audiences,
- Present plays performed by or with homeless people, to share experiences and problem-solve,
- Enable participants to develop confidence, skills and qualifications through workshops, training and productions,
- Support participants’ personal, practical and progression needs,
- Work in partnership to promote our work and share expertise in participatory theatre and engagement across sectors,

Cardboard Citizens are recruiting research volunteers to assist the organisation in the successful collection and delivery of Cardboard Citizens’ organisation-wide research, monitoring and evaluation. The role and work will have a focus on assessing impact on our homeless members, audiences and social sector staff – with the ambition of evidencing the impact of Cardboard Citizens’ work specifically and the arts more generally on individual, social and systemic change.

MAIN DUTIES

- To assist and deliver on our member follow-up surveys and wellbeing measures, to be done via the phone or face-to-face, with our trained Member Researchers
- To collate and summarise feedback forms from recent tours and events, to identify impact of our productions on audiences
- To support the circulation and collation of surveys and feedback from members, partner organisations and other evaluation stakeholders
- Where necessary, to support with the analysis of data and emerging trends on our various pieces of work
- Additional project-specific research may be required, such as researching local partners

These responsibilities may change depending on length of commitment and organisational requirements.

WHAT SKILLS AND EXPERIENCE WE ARE LOOKING FOR:

Essential

- An interest in working with homeless and ex-homeless people

- A passion for the performing arts - their practice, organisation and administration – and an interest in their transformational potential
- Excellent command of written and spoken English
- Ability to communicate confidently and clearly on the phone and in person
- Experience or interest in research work
- Ability to work both as part of a team and on own initiative
- Ability to communicate and liaise effectively, using tact and discretion, at all levels
- Excellent attention to detail
- Willingness to work in a flexible and co-operative way
- High degree of computer literacy- particularly Excel.

Desirable

- Experience of using data analysis software
- Experience of using databases
- Experience of or interest in working in an arts, charity and/or social sector organisation.
- Some experience of or familiarity with homelessness

WHAT YOU CAN EXPECT FROM US:

Cardboard Citizens highly values the work of its volunteers, and aims to give them opportunities to develop their skills and experience. You will agree on a set of objectives with your supervising staff member, and review those objectives at the end of your placement. The company can act as a referee for job applications for volunteers who have had satisfactorily completed their placement and is more than happy to suggest and recommend job contacts for the volunteer.

You will also learn first-hand how Cardboard Citizens engages with and develops people with experience of homelessness, and impacts on public perceptions and support for issues around homelessness.

We offer our Volunteers free access to Cardboard Citizens Theatre of The Oppressed training and workshops subject to availability.

COMMITMENT

Flexible working hours. 3 month commitment.

An average of one full day/ 2 half days a week between February and May, initially.

How to apply

Please send a CV and cover letter to michael@cardboardcitizens.org.uk or call 0207 377 8948.

Deadline for applications:

20th January 2019